

# Application form for the Deutschlanstipendium at Witten/Herdecke University

## 1. Personal Data:

|   |   |
|---|---|
| Family Name:  |   |
| Name:   |   |
| Form of Address:  | <input type="checkbox"/> Mrs <input type="checkbox"/> Mr <input type="checkbox"/> neutral form of address<br><input type="checkbox"/> not specified |
| Matriculation or applicant number (if already available): |   |
| Date of Birth:  |   |
| Place of Birth:   |   |
| Nationality:  |   |
| Marital status / children:                                |   |
| Street and house number:                                  |   |
| Address addition:   |   |
| Zip code:   |   |
| Town:   |   |
| Country:  |   |
| Phone number:   |   |
| Mobile phone number:                                      |   |
| E-mail address:   |   |
| First-generation student:                                 | <input type="checkbox"/> yes <input type="checkbox"/> no  |

Forwarding of contact details to the sponsors:  
(please indicate whether you agree to your contact details  
being forwarded to the sponsors):

☐ yes                      ☐ no

## 2. Information on further funding / reasons for exclusion:

|   |   |
|---|---|
| Application for extension of the Deutschlandstipendium?<br>(Are you currently a scholarship holder of the Deutschlandstipendium at Witten/Herdecke University and would like to apply for an extension?)                    | <input type="checkbox"/> yes <input type="checkbox"/> no          |
| Receipt of public funds (candidate salaries, employment in the public sector (Section 1 (2) StipG)?<br>(If you are a civil servant, you will receive a public salary. This is a reason for exclusion from the scholarship.) | <input type="checkbox"/> yes <input type="checkbox"/> no          |
| Do you receive material support based on talent and performance (scholarship) averaging €30 or more per month?  | <input type="checkbox"/> yes <input type="checkbox"/> no          |
| Receipt of Bafög (no reason for exclusion)?   | <input type="checkbox"/> yes <input type="checkbox"/> no          |
| Is there a parallel application for another scholarship?<br>If yes, please state the funding institution and the name of the scholarship.   | <input type="checkbox"/> yes <input type="checkbox"/> no<br>..... |

## 3. Bank details

|  |  |
|--|--|
| IBAN:                                  |  |
| BIC:                                   |  |
| Credit institution / name of the bank: |  |
| Account holder:                        |  |

#### 4. Information on the study program: (§ 2 paragraph 1 StipV)

|  |  |
|--|--|
| <b>Degree program at the UW/H at the start of the desired funding:</b>   |  |
| Faculty:   |  |
| Start of studies:  |  |
| Expected end of studies:   |  |
| Aimed degree:  |  |
| Current number of university semesters:  |  |
| Current number of semesters:   |  |
| Results of the semester performance records (Transcript of Records):<br><br>If applicable, results of (intermediate) examinations (e.g. grade in the previous Bachelor's degree, grade in the equivalent of the 1st state examination, intermediate diploma grade, Physikum etc.)<br><br>Type of intermediate examination: |  |

|   |                     |
|---|---------------------|
| <b>Second degree program at the UW/H:</b> | from ..... to ..... |
| Degree program:                           |                     |
| Expected end of studies:                  |                     |
| Grade (if available):                     |                     |

|  |                     |
|--|---------------------|
| <b>Study programs at other universities:</b> | from ..... to ..... |
| University:                                  |                     |
| Degree program:                              |                     |
| Final grade (if already available):          |                     |

## 5. Details of school education:

When and where did you obtain your higher education entrance qualification? (§ 2 paragraph 1 StipV)

|   |  |
|---|--|
| Name of the institution / location:   |  |
| Date (as noted on your certificate):  |  |
| Type of entrance qualification:<br>(high school diploma, vocational diploma, vocational training certificate, work certificate if applicable) |  |
| Average grade of the university entrance qualification:   |  |

## 6. FSJ - Voluntary Social Year

Have you completed an FSJ?

☐ yes

☐ no

If yes, please describe this in bullet points, stating the date:

|  |
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|  |
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## 7. Further selection criteria:

*Special achievements, awards and prizes, previous professional activity and internships*

Here you can list special achievements, awards, prizes, previous professional activity and internships (Section 2 (2) No. 1 StipV)

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## 8. Non-university or extracurricular commitment

Here you can specify extracurricular or extracurricular activities such as voluntary work, social, societal, university or political commitment or participation in religious societies, associations or clubs (§ 2 paragraph 2 no. 2 StipV).

Description of the activity:

| institution | task | number of ours<br>(per month) |
|-------------|------|-------------------------------|
|             |      |                               |
|             |      |                               |
|             |      |                               |
|             |      |                               |

## 9. Special personal or family circumstances

Special personal or family circumstances such as illnesses and disabilities, caring for own children, especially as a single parent, or close relatives in need of care, working in the family business, gainful employment while studying, family origin or a migration or refugee background. (see also §2 Paragraph 2 No. 3 StipV).

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## 10. Other

Please attach the following documents as PDF files to your application:

1. Completed and signed application form.
2. Signed curriculum vitae in tabular form (max. two pages, there is no template, a photo is not required)
3. Letter of motivation (max. 5,500 characters with spaces. This corresponds to approx. two pages with a line spacing of 1.5 and a margin on the left and right)  
*The Deutschlandstipendium is awarded based on merit, social commitment and special personal circumstances. Therefore, please attach a letter of motivation to the application form in which you describe why you have excelled in these areas. The letter of motivation is of central importance as it gives you the opportunity to explain your suitability for the scholarship in a coherent manner.*
4. Suitable proof of academic achievements from the UW/H regarding the academic achievements of all semesters completed to date with an average grade (transcript of records, Bachelor's certificate, Physikum certificate, etc.).
5. Certificate of enrollment or copy of the letter of admission from UW/H
6. Copy of the university entrance qualification (e.g. high school diploma, certificate of general higher education entrance qualification)
7. Further certificates
  - If applicable, internship and work references (ONLY those certificates that clearly state that the internship was voluntary and that the internship was of particular note)
  - Suitable evidence of the extracurricular commitment to be recognized, special successes, awards and prizes or the special family or personal circumstances
  - If applicable, university degree certificates from other universities
  - If applicable, letters of recommendation from UW/H lecturers

**Please note: Applications can only be submitted by e-mail!**

Applications sent by post will not be processed and will not be admitted to the application procedure.

**Please send your application by e-mail to the following address:**

**[deutschlandstipendium@uni-wh.de](mailto:deutschlandstipendium@uni-wh.de)**

**General declaration and declaration on data protection:**

I give my consent that the personal data provided by me in accordance with §10 StipG may be processed by Witten/Herdecke University for the purpose of selection for a Deutschlandstipendium and, if applicable, for granting a Deutschlandstipendium. By submitting the application documents, I agree that my data may be stored, processed and used for awarding the scholarship. I hereby acknowledge that this data will be treated confidentially. The data will not be used for commercial purposes.

I can revoke this consent at any time. If I withdraw my consent, my data will be deleted immediately and the submitted documents will be destroyed in accordance with data protection regulations.

Note: Without your consent and in the event of withdrawal of consent, the scholarship applied for cannot or can no longer be granted. The legality of data processing based on consent remains unaffected until consent is withdrawn.

I confirm that the information provided in my application is correct and complete. I am aware that in the event of a revocation of the approval notice, further funding cannot be granted. I acknowledge that in the event of false information, the scholarship will be reclaimed in whole or in part.

I am aware that there is no legal entitlement to the Deutschlandstipendium.

I undertake to inform Witten/Herdecke University immediately (giving reasons if necessary) if I have completed the last examination for my studies, if I exmatriculate, interrupt my studies, drop out or do not start at all, or if I change university or subject.

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Place, date

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Signature

**Declaration: No talent- and performance-related funding**

I hereby declare that I do not receive any other talent- and performance-related material support (in accordance with Section 4 (1) StipG) from a talent promotion organization or any other domestic or foreign institution whose funding amount exceeds 30 euros per month.

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Place, date

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Signature